

# EXHIBIT MMM

(ARI)  
Sent

REGINALD WILLIAM CHARLES COOPER III  
5937 KENNERLY  
ST. LOUIS MO 63112

HOME: 314.382.1896  
PAGER: 314.981.5683

Dear Sir or Madam:

I am a young, aggressive Manager/ Assistant Manager in the market for a new, more challenging position in an encouraging, and fast pace environment that is conducive to career advancement and personal growth.

I have gained my experience over the years from Edison Brothers Company, Inc., and Productive Business Services. Throughout these years I have learned to manage and handle the accounting aspect from these companies. I have learned just how valuable Customer Relation Service is.

I have enclosed an expanded version of my resume to highlight some of the responsibilities of my work in the positions I have held. If you would like further details or clarification of my experience, I would be more than happy to supply anything further. I am anxious to meet with you to discuss possible career opportunities at your earliest convenience.

Thank you for taking the time to review my resume. I look forward to the possibility of discussing my professional career with you in the near future.

Cordially,

Reginald W. C. Cooper III

Enclosures

EEOC 4760

PAGE 04

KIMBERLY BARNES

07/17/1999 15:05 6885557

CONFIDENTIAL

**REGINALD WILLIAM CHARLES COOPER III**  
5937 KENNERLY  
ST. LOUIS MO 63112

HOME: 314.382.1896  
PAGER: 314.981.5683

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Dear Sir or Madam:

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Cordially,

Reginald W. C. Cooper III

Enclosures

EEOC 4761

PAGE. 01

KIMBERLY BARNES

03/17/1999 15:35 6685557

CONFIDENTIAL

**REGINALD WILLIAM CHARLES COOPER III**5937 Kemmerly  
St. Louis MO. 63112

HOME: 314-382-1896

PAGER: 314-981-5683

**OBJECTIVE:**

To obtain a position in which my skills and abilities will be utilized and enhanced within your organization. Seven years of Office and Managerial experience. The ability to oversee five or more employees, excellent customer service relations over the phone or in person. Knowledge of basic computer language, WordPerfect 6.0, Lotus 1-2-3, D-Base IV, Appleworks, Magic Window and Pascal. Excellent database / data entry, data processing, filing and proofing skills. Proficient in use of 10- key calculators.

**EXPERIENCE:****Executive Loan  
Manager****ILLINOIS TITLE LOANS** November, 1997 to Present

Reviewed all loans and checks issued. Retrieved customers records from a personal computer. Often dealt with the Branch Manager about the results of goals and objectives. Made complex decisions that had a significant impact on the profitability and performance of the Branch.

**Administrative  
Assistant****PRODUCTIVE BUSINESS SERVICE** July, 1987 to November, 1997

Handled inventory control, data entry, and loss prevention. Also dealt with payroll.

**Manager****EDISON BROTHER'S STORES, INC.** July, 1987 to March, 1990

Managed a sales crew of 8 employees. Regulated available hours for scheduling. Disbursed incentives to help sales quotas, in order to reach weekly and monthly goals. Handled weekly window display computerized bookkeeping and accounting. Assured customer satisfaction.

**Administrative  
Assistant****MISSOURI VETERAN HOME** December, 1994 to April, 1995

Entered data into the computer, handled payroll and part time patient care NA.

**Education:**August, 1987 to  
January, 1990**UNIVERSITY OF ST. LOUIS MISSOURI**

Major: Business/ Accounting Minor: Marketing/ Administration

**UNIVERSITY CITY HIGH SCHOOL**

General Studies- Diploma

EEOC 4762

378 NORTH TAYLOR AVE  
PHONE 314-531-9226 • PCS 314-265-1699

## REGINALD. WILLIAM CHARLES COOPER III

### OBJECTIVE

To obtain a position in which my skills and abilities will be utilized and enhanced within your organization. Ten years of Office and Managerial experience. The ability to oversee five or more employees excellent customer service relations over the phone or in person. Knowledge of basic computer language, WordPerfect 6.0, Lotus 1-2-3, D-Base IV, Applework, Magic Window and Pascal. Excellent database/data entry, data processing, filing, proofing skills. Proficient in use of 10-key calculators.

### EMPLOYMENT

- |   |                             |                       |
|---|-----------------------------|-----------------------|
| 2001 - Present  | Radio Shack                 | St. Louis, Missouri   |
| <i>Assistant Manager</i>  |                             |                       |
| <ul style="list-style-type: none"> <li>Inventory Management, merchandising, marketing, bookkeeping, cash handling, customer service, training and custodial task.</li> <li>High volume commission sales, cellular telephone sales specialist</li> </ul>   |                             |                       |
| 2000 - 2001   | Walgreens Pharmacy          | St. Louis, Missouri   |
| <i>Assistant Manager</i>  |                             |                       |
| <ul style="list-style-type: none"> <li>Inventory Management, merchandising, marketing, bookkeeping, cash handling, customer service, training and custodial</li> </ul>  |                             |                       |
| 1997 - 2000   | Illinois Title Loans        | Granite City Illinois |
| <i>Executive Loan Manager</i>   |                             |                       |
| <ul style="list-style-type: none"> <li>Reviewed all loans and checks issued. Retrieved customer records from a personal computer. Periodic goals and objective reviews with the Branch Manager. Complex decision maker which impact the stores profitability and performance of the branch.</li> </ul>  |                             |                       |
| 1987 - 1997   | Productive Business Service | St. Louis, Missouri   |
| <i>Administrative Assistant</i>   |                             |                       |
| <ul style="list-style-type: none"> <li>Handled inventory control, data entry, and loss prevention. Also handled payroll.</li> </ul>   |                             |                       |
| 1987 - 1990   | Edison Brother's Store      | St. Louis, Missouri   |
| <i>Manager</i>  |                             |                       |
| <ul style="list-style-type: none"> <li>Managed a sales crew of eight employees. Regulated available hours for scheduling. Disbursed incentives to help sales quotas in order to reach weekly and monthly goals. Created window displays on a bi-weekly basis. Computerized bookkeeping, accounting, and inventory duties. Assured customer service satisfaction.</li> </ul> |                             |                       |

### EDUCATION

- |   |                                  |                     |
|---|----------------------------------|---------------------|
| 1987 - 1990   | University of St. Louis Missouri | St. Louis, Missouri |
| <ul style="list-style-type: none"> <li>Business Accounting (major)</li> <li>Marketing Administration (minor)</li> </ul> |                                  |                     |
| 1984-1987   | University City High School      | St. Louis, Missouri |
| <ul style="list-style-type: none"> <li>General Studies (diploma)</li> </ul>   |                                  |                     |

### REFERENCES

Upon Request

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